

IPRS Implementation Steering Committee

Meeting Minutes

August 21, 2002

Green = action items

Attendees: IPRS Implementation Steering Committee

Art Costantini	SEC		Jack St. Claire	DSL	absent
Barbara Moore	Tideland		Bob Stayton	Sandhills	
Diane Poe	CenterPoint	absent	Grace Crockett	Mecklenburg	absent
Melanie Thomas	Alamance-Caswell		Karen Andrews	Pathways	
Mark Robeson	Lee-Harnett		Gary Fuquay	Controller's Office	absent
Gary Imes	DMH/DD/SAS		Tara Larson	DMH/DD/SAS	absent

IPRS Implementation Support and guests

Vicki Steele	SEC	Sharlene Brown	EDS
Jack Chappell	Controller's Office	Shawn Holland	DIRM
Christal Wood	DSL	Rick Olson	DIRM
Vince Joyce	Mecklenburg	Jim Ryals	DIRM
Bob Duke	Controller's Office	Ann Rodriguez	NCCCP (for Carol Clayton)
Anita Curtis	DMH/DD/SAS	Jay Dixon	Controller's Office
Betty Cogswell	DMH/DD/SAS	Rick DeBell	DMH/DD/SAS
Jean Renew	DMH/DD/SAS	Cathy Bennett	EDS
Paul Carr	EDS	Shannon Jones	EDS
Bob Gilb	Mecklenburg	Cheryl McQueen	DIRM
Ken Jones	Controller's Office		

1) Introductions / Announcements

2) Review and approve minutes

- a) The Committee approved the June 19 meeting minutes for posting to the IPRS web site.

3) Open Items

- a) Clarification of hold-harmless and year-end settlement
 - i) By week's end, Phillip Hoffman plans to send his comments to Bob Duke. Bob will forward a final draft to Barbara Moore and she will review the document with her subcommittee. The document will be finalized in early September for discussion at FARO (September 15 - 18).
 - ii) The MOA will be amended to include the new detailed information.

4) The State Plan

- a) The revised state plan has been posted to the web.
- b) The requirements for the Local Business Plan have been added to Section 9 of the plan.

5) IPRS Implementation Planning - (Betty Cogswell)

- a) Area Program Phase selections
 - i) Phase I has 6 area programs
 - ii) Phase II has 8 area programs (now includes Mecklenburg)
 - iii) Phase III has 14 area programs
 - iv) Phase IV has 8 area programs (now includes Durham)
- b) Phase I and II status reporting
 - i) Phase I and II have been participating in bi-weekly status conference calls on Mondays.
 - (1) Starting August 26, the status calls will be conducted by vendor user groups.
- c) TPA and MOA status
 - i) OPC, Mecklenburg, SE Regional and Wake have not signed TPAs.
 - ii) **Barbara Moore (Tideland) will send the original copy of the TPA to EDS. Vince Joyce (Mecklenburg) will check on the status of their TPA.**
 - iii) Question: Had the MOA been cross-walked to the performance agreement? Answer: Gary Imes answered "No", that he had not been directed to do the cross-walk.
- d) 834 format certification and content verification
 - i) Karen Andrews (Pathways) has made excellent progress. In two and one half weeks, they entered 9,000 active clients using on-line and batch methods.

- ii) VGFW is running a little behind schedule with the 834s.
 - e) 837 format certification and cycle testing
 - i) Guilford has had good testing results.
 - f) Phase II site assessments and visits
 - i) EDS has completed half of the Phase II visits and is scheduling the remainder.
 - g) Target Populations
 - i) A new target population Cross Disability Funding (CDF) has been established for billing crisis services and emergency coverage on a monthly basis.
 - (1) Problem with CDF setup being addressed by the Budget Office.
 - (2) The Division will define the dummy client ID.
 - (3) Will bill one unit per month and rate will be 1/12 of the annual rate.
 - ii) Benefit plans will change.
 - (1) As HIPAA progresses, more changes will occur.
 - iii) Betty is developing a matrix to help APs identify client eligibility for target population groups.
 - (1) She will send to pilots, phase I and II area programs.
 - h) Array of services continues to be updated. Betty will update web site with most current array of services, target pops and the Q&A within one week.
 - i) Service Definitions
 - i) Email all questions on service definitions to Art Harris or Mary Tripp
- 6) IPRS Communications and Training (Betty Cogswell)**
- a) DMH/DD/SAS AP training on target population eligibility completed in July.
 - b) IPRS Phase I Session 2 Training – completed Prior Approval, Attending Provider and Report to Web training.
 - i) Phase III Session 1 is scheduled for September 23-25 and October 8-10.
 - iii) Phase IV Session 1 is scheduled for December 3-5.
- 7) Escalation of Policy Issues**
- a) Clarify Transitional Non-Eligible Pop Groups
 - i) Spencer and Gary are working on draft document for Dr. Visingardi's signature. Plan to finish this week. Dr. Visingardi will send out to Area Directors.
- 8) Open Discussion**
- a) Pilot Sites
 - i) Claim denials were significantly down in the 1st two checkwrites of August.
 - ii) Gary Imes offered SEC help with posting data to IPRS. DS-L has received help.
 - iii) The pilots' Issue list will be posted to the IPRS web site.
 - b) An IPRS status report will be generated monthly summarizing accomplishments of the APs in production and the APs participating in the IPRS implementation phases. It will be sent to Division Management, the Council, this Committee and the IPRS Coordinators.
 - c) Clean Claims Tracking Report. Published monthly for the pilot APs and Division. The Council can distribute if desired.
 - d) Vince Joyce (Mecklenburg) mentioned concern about keeping client eligibility information current once entered. He will document his concerns in detail and send them to Mark Robeson (Lee-Harnett) for discussion at FARO.
 - e) CDW will continue to operate "as-is" in the future.
 - f) September FARO meeting.
 - i) Division staff and the Controller's office are conducting several IPRS sessions.
 - ii) Gary Imes' department will demonstrate the Decision Support system at FARO.

Next Meeting
October 16, 2002, 1- 3pm
"Meet Me call" Format
September meeting canceled due to the FARO Conference